



**TMD Committee Meeting  
MINUTES  
April 9, 2014  
10am**

- 1) Roll Call: Rosa Ochoa, Dukie Valderrama, Jess Van Deventer, Ken Muraoka, Armando Rodriguez, Jacqueline Reynoso**
- 2) Reviewed Minutes**
  - March 21, 2014 – TMD Meeting
  - April 1, 2014 – Communications Summit
- 3) Reviewed Legal Response –Reimbursement Request by Hoteliers**
- 4) Reviewed Financials**
  - Updated 2013 Financials
    - Adjustments needed
      - ✓ Temporary restricted funds increased to at least \$17,500 (currently at \$15,000)
      - ✓ Consider Reserve allocation implemented to 5%/yr / 3 months operating costs (approximately \$22,000 for 2012-2013)
  - January – March 2014 P&L and Balance Sheet
- 5) Reviewed Focus.com Strategy Plan April –December 2014**
  - Reply to questionnaire
- 6) Adjournment 10:45pm**